

10 Fairburn Drive
Shrewsbury
Shropshire
SY3 6DQ

Dr Hartland
Dept. Clinical Biochemistry
Walsall Manor Hospital
Moat Road
Walsall
WS2 9PS

31 March 2009

Dear Dr Hartland

ACB West Midlands Annual Account 2008

Please find enclosed the certified income and expenditure account for the year ended 31 December 2008. I will arrange for the return of your records under separate cover.

There are one or two issues which I would like to draw to your attention but have enclosed signed copies as I do not believe that they will require alteration prior to the AGM. Also any adjustments required from the points listed would not have a material effect on the accounts.

As you are aware I did not receive copies of the regional account statement to verify the balance which I believe will stand at £16,475. This excludes the deposit interest that would have been added into the regional account and explains why you have no income from that source this year.

The unrepresented cheque relates to the payment for IT support to UK NEQAS which did not clear the bank account last year. As this has still not cleared I have written this off as an income item within the account.

The expenditure includes the purchase from DELL of the laptop and projector. The only other point I have noted on expenditure is that there were several cheques of £250 relating to the AGM refunds which I have included in AGM and meeting expenses. Could you please confirm that these are correctly included.

If you have any queries with regard to the figures please do not hesitate to contact me, otherwise I hope that the AGM goes well.

Finally I hope that you will agree a charge of £140 for my work on the accounts which is as last year.

Yours sincerely

Peter Price

ACB West Midlands
Income and Expenditure Account for the Year Ended 31st December 2008

	Note	2008		2007	
		£	£	£	£
Income					
Capitation			1,719.00		1,582.60
Sponsorships			1,000.00		3,161.28
Retirements			-		155.00
Regional deposit interest			-		270.05
Current Account Interest			9.71		9.28
Cancelled unrepresented cheque (NEQAS)			210.00		-
Registration and delegate fees			950.00		1,440.00
			3,888.71		6,618.21
Expenditure					
Audit fee			140.00		130.00
Speakers gifts, fees & expenses			118.67		850.64
Conference catering			-		2,180.41
Room and audio visual hire			225.60		1,248.44
Retirement			-		650.00
AGM and meeting expenses			1,983.56		362.07
IT Support -NEQAS			-		210.00
Sign			235.00		-
Computer and projector			1,678.33		-
Bank charges			40.69		55.13
			(4,421.85)		(5,686.69)
Excess of income over expenditure			(533.14)		931.52
Balance brought forward			17,018.65		16,087.13
			16,485.51		17,018.65
Represented by:					
Current account			10.00		500.00
Deposit account			16,475.51		15,816.73
Creditor	1		-		(139.20)
Debtor	2		-		1,051.12
Unrepresented Cheque			-		(210.00)
			16,485.51		17,018.65

ACB West Midlands
Notes for the Year Ended 31st December 2008

			2008 £	2007 £
Note 1	Creditors	Speakers expenses	-	139.20
			<u>-</u>	<u>139.20</u>
			2008 £	2007 £
Note 2	Debtors	Sponsorship	-	1,051.12
			<u>-</u>	<u>1,051.12</u>

Accounts audited as representing a true and fair view.

Auditor Peter Price IPFA

Address 10 Fairburn Drive
 Shrewsbury
 Shropshire
 SY3 6DQ

Signed _____

Date _____